



**TUSCALOOSA CITY SCHOOL DISTRICT**  
**VIRTUAL SUICIDE INTERVENTION PROCESS**

IF ANY STAFF SEES or LEARNS OF: Suicidal attempt, gestures, and/or thought/talk of suicide



★ **SUPERVISE THE STUDENT! Keep the student online if you are engaged virtually. If the student refuses to remain online take the steps listed below.**

**IMMINENT Danger!** ↙  
**(Threat with a Plan)**

1. Teacher should contact the principal and/or school counselor immediately.
2. The principal should call 911 and inform the SRO.
3. The principal and/or counselor should call the parent/guardian. (If you do not get an immediate response from a parent, send a text from your work phone). Contact their employer if you get no response from the parent.
4. Notify the parent/guardian that prior to the student's reinstatement to **virtual school**, a letter must be provided from a mental health professional/primary physician certifying the student has been assessed for suicide threat/ attempt with a list of possible recommendations.
5. Log the Suicide Protocol on the Google form.

↘ **NO Imminent Danger**  
**(Threat without a Plan)**

1. Teacher should contact the principal and/or school counselor immediately.
2. The principal and/or counselor should call the parent/guardian. (If you do not get an immediate response from a parent who works at one of the plants, send a text from your work phone). Inform your SRO.
3. Contact the Tuscaloosa Police Department and request a welfare check. A mental health officer will assess the situation. Sgt. McCaskill will notify you of the outcome.
4. Have the parent/guardian sign the Consent Release for Mental Health Assessment Form
5. Complete the Crisis Referral form for Indian Rivers or other mental health provider.
6. Notify the parent/guardian that prior to the student's reinstatement to **virtual school**, a letter must be provided from a mental health professional/primary physician certifying the student has been assessed for suicide threat with a list of possible recommendations.
7. Log the Suicide Protocol on the Google Form.

**Suicide/Death Response**

1. Principal and counselor/social worker will meet immediately to review what has happened.
2. Family will be contacted by the principal or his/her designee to express condolences and get funeral arrangements.
3. An administrator will provide information to faculty, staff, and students in a factual, caring manner. No information should be broadcast over the intercom or through an assembly.
4. Counseling will be available from local school counselors and/or social workers.

**Contact Numbers**

Suicide Hotline  
 1-800-784-2433  
  
 Bradford Health Services Response Office  
 1-800-891-9673  
  
 Indian Rivers Behavioral Health  
 (Crisis Response Team)  
 (205) 391-3131