

# Central High School International Baccalaureate Diploma Program



## Academic Honesty Policy

### Philosophy

The faculty and staff of Central High School believes that in order for learning to be valid, students must engage in their studies honestly. When a student cheats or in any way compromises the integrity of the educational process, s/he demeans him/herself, debases the efforts of his/her peers, and degrades the value of the International Baccalaureate programme.

### MYP/ DP Requirements

Standard B1.5d:

- The school has developed and implements an academic honesty policy that is consistent with IB expectations

### General Guidelines

When students begin their Central High School experience, students work with teachers to develop shared understandings about cheating, plagiarism, and other instances of academic malpractice/dishonesty. Students are required to sign the Honor Code. Students review this Honor Code at the beginning of each year, and the faculty reiterates the importance of academic honesty. Students are expected to do their own work; to receive help from peers, parents, or others only as is authorized by instructor's; to avoid claiming as their own the words, ideas, or data of others; and to refuse to assist peers in cheating. Students are encouraged to bring the efforts of others to cheat to the attention of school officials. Teachers educate students carefully on matters of academic honesty, including engaging students in activities that clarify what constitutes plagiarism and how to avoid it and about the difference between authorized collaboration and illegitimate collusion. Teachers also understand the importance of reporting every incident of academic dishonesty to school administration. These incidents will be monitored from the office to ensure that no student has issues in multiple classes.

### Consequences

Students will receive a “zero” or “no credit” for an assignment attempted or completed through academic malpractice. At the discretion of the teacher, the student may be required to complete

the assignment (or an equivalent) for reduced credit. Depending on the student's history of misconduct, its intent or its severity, other action may be taken in accordance with the Tuscaloosa City School Student Code of Conduct. These consequences may include detention, suspension, or being dropped from the relevant class. In especially serious cases or for repeat offenses, students who cheat may be dropped from the IB DP program.

### **What Constitutes Academic Misconduct According to IB?**

- The IB organization defines academic misconduct as behavior (whether deliberate or inadvertent) that results in or may result in, the candidate or any other candidate gaining an unfair advantage in one or more components of assessment.
- Plagiarism- using the ideas or work of another person as your own, such as copying language from a book or website and not citing where it came from
- Collusion- helping someone else cheat, such as allowing your own work to be copied by another
- Misconduct- refusing to follow directions, such as taking test materials from a classroom or using prohibited electronic devices.

### **What is the Difference Between Collusion and Collaboration?**

Student collaboration is a research-based strategy this is proven to increase student attention, retainment, and depth of knowledge. Student collaboration is highly encouraged if the assignments are constructed by the teacher to be collaborative in nature. However, if the teacher calls for each student to produce their own unique piece of work, then the work between each student should be just that- unique and independent, For example, if two or more students have exactly the same essay (or paragraph), this is collusion (or plagiarism), and not collaboration.

### **Intellectual Property and Authentic Authorship**

The Academic Honesty Policy clearly states the expectations of all students. This published document will provide students, teachers, faculty, and stakeholders with a clear definition of what constitutes academic misconduct and the programmatic consequences for the breach of contract. In order to maintain the integrity of the original work, it is imperative that one's intellectual property and authentic authorship be recognized appropriately. The intellectual property of others will include literature, art, music, and written expression and is to be respected and used within the boundaries of the law.

### **Examples of Conventions for Citing and Acknowledging Original Authorship**

Standard English grammar is expected and MLA is our standard bibliographic style, although some subject areas choose to use Chicago, Turabian, APA for special circumstances in the DP years. All IB students at Central High School will use MLA to cite information from other sources in their writing for years 1-5. Modern Language Association (MLA) is a type of citation format that is used to document sources that are utilized for academic writing. It consists of both

in text citations and a works cited page. Listed below are examples with MLA's citations and formatting.

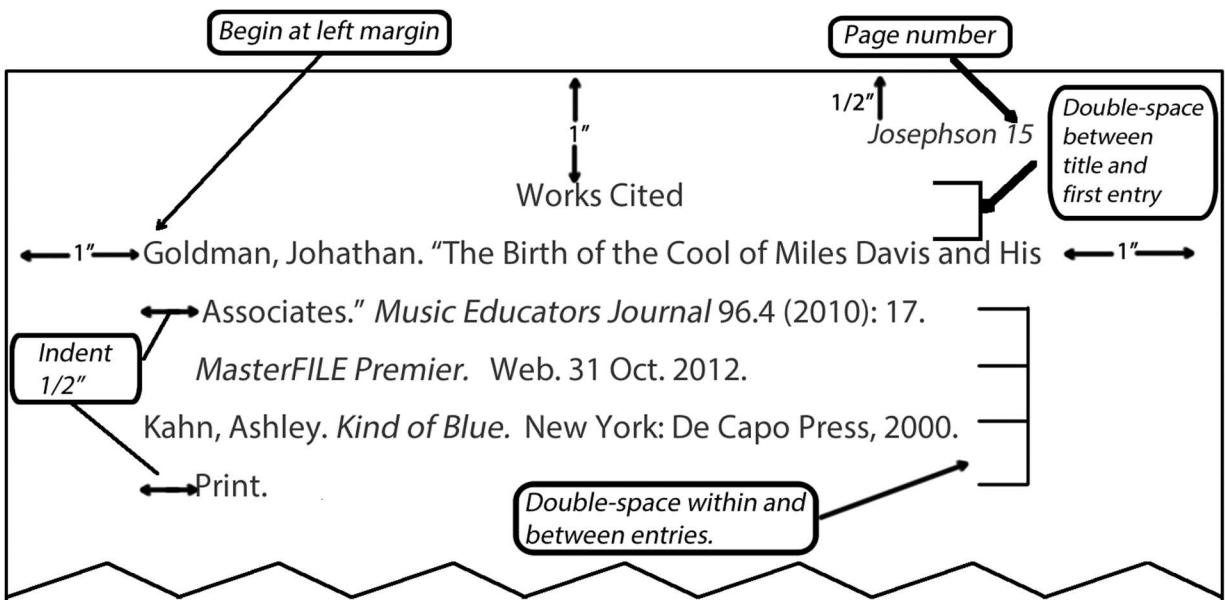
### MLA In-Text Citations Examples

To cite a direct quote, copy the quote using quotation marks then, in parenthesis, list the last name of the author and page number OR mention the author's name in the sentence, copy the quote using quotation marks and list the page number in parentheses.

Examples:

"Customized learning modules would allow for expanded student engagement" (Nash 200).  
According to Nash, "customized learning modules would allow for expanded student engagement" (200).

### MLA Works Cited Page Example



(<http://libguides.spokanefalls.edu/c.php?g=569379&p=3923674>)

# **The International Baccalaureate HONOR CODE**

The International Baccalaureate offers a quality education that not only ensures knowledge, but also cultivates the virtues of honor, courtesy, and perseverance. Of these virtues, honor is of great importance, for it is personal integrity that will influence and finally determine many of our actions and beliefs. To help the development of such values, the IB Honor Code has been established to help uphold the tradition of excellence for which Central High School is known and respected. We devised the Honor code in order to clarify expectations for students who find themselves in unexpected or compromising circumstances, to preserve the integrity of the student, but also the IB program and what it represents.

The IB Diploma Program is rigorous, and while group study is both accepted and encouraged in many circumstances, ethical conduct is expected at all times. IB students shall be honor-bound to refrain from cheating of every kind, including, but not limited to the following: copying, looking at someone's answers, using cheat or "crib" sheets, plagiarizing, downloading papers from the Internet, copying portions of papers from the Internet and presenting them as one's own work, or any other criteria deemed as cheating by a specific instructor. Students are duty-bound to take action to stop any violation of the Honor Code. Action may include speaking directly with the offender and/or speaking privately with a teacher, counselor, or administrator. Inaction implies that the student-witness condones inappropriate behavior. Living in a manner that is consistent with this code will produce an atmosphere of trust, freedom, and integrity that distinguishes Central High School and its IB program.

I do hereby resolve to uphold the Honor code of the International Baccalaureate at Central High School. IB is a community that operates with high standards by which all its students should live. I shall refrain from all forms of academic dishonesty. As a member of the IB community, I am expected to report any knowledge I may have about a student who as violated the Honor Code. Without maintaining a high standard of honesty and conduct, the reputation of the school, the IB, and of myself are compromised.

Violation of the Honor code will be handled as follows:

1st offense Written reprimand and Parent/Student conference

2nd offense Recommendation for dismissal from the IB program

**By signing below, I agree to the Honor Code as stated.**

Dated: \_\_\_\_\_

\_\_\_\_\_

Student Signature

\_\_\_\_\_

Parent Signature